SECTION B

ENDORSEMENT OF A STUDENT'S REQUEST TO APPLY CREDIT FOR COURSEWORK DONE OUTSIDE YALE TOWARD DISTRIBUTIONAL REQUIREMENTS

With the appropriate authorizations, course credit earned at another university may be applied toward the distributional requirements for the bachelor's degree and to those for the sophomore and junior years whether or not it is counted toward the 36-course-credit requirement for graduation.* Credit from outside Yale may not be applied toward the distributional requirements for first-year students. Yale does not award course credit or distributional credit for courses completed at another college or university before the student graduated from secondary school. (See the Academic Regulations, Chapter II of the Yale College Programs of Study, section P.)

_____
(Student's First Name)　　　(Middle)　　　(Last)　　　(Class Year)　(College)　　(Student ID Number)

may receive credit toward the distributional requirements on the basis of the following course:

_____, shown on the attached transcript from the

following institution: _____.

By checking the appropriate box and signing below, the Authorizer (or the college dean, after receiving electronic confirmation from the Authorizer) affirms that it is appropriate for the student's work completed outside Yale to be counted toward the distributional requirement indicated:

[ ] **Humanities**　　　　　　　　　　　[ ] **Foreign Language, with Level: _____ (e.g. L1, L3, etc.)**
[ ] **Science**　　　　　　　　　　　　　[ ] **Quantitative Reasoning**
[ ] **Social Science**　　　　　　　　　　[ ] **Writing**

Signature of Authorizer or College Dean: _____ Date: _____

Authorizers:
- Humanities and Social Science:　　　　　Dean George Levesque
- Writing:　　　　　　　　　　　　　　　Dean Alfred Guy
- Science:　　　　　　　　　　　　　　　Dean Sandy Chang
- Quantitative Reasoning:　　　　　　　　Dean Sandy Chang
- Foreign Language:　　　　　　　　　　　Relevant department or, if no department, the Center for Language Study

*Residential College Deans:
( ) Check here if the student seeks credit only toward the distributional requirements, *and not toward the 36-course-credit requirement for graduation.* If so, the DUS's signature is not required on Section A.

Please ask students to send to the authorizer, preferably via email, copies of transcripts, syllabi, or any other materials necessary for evaluation. (In lieu of signing this form, authorizers may email their approval to the college dean, who will sign on their behalf and then print out and attach the endorsement to Section B.)

Please forward this signed form (or a copy of the authorizer's email of approval), along with Section A and a transcript of the outside work, to the Registrar's Office (246 Church Street).

FULFILLING DISTRIBUTIONAL REQUIREMENTS VIA COURSEWORK DONE OUTSIDE YALE

Foreign Language (L1-L5)
Introductory language courses on designated (non-Yale) programs abroad are not applicable toward the foreign language requirement. If you plan to apply intermediate or advanced language coursework to your language requirement, you should meet with the relevant language department **before** taking the course. Email the Director of Undergraduate Studies (DUS) for more information about this process and what documents (e.g., transcripts, syllabi, etc.) you may need to provide. Where there is no corresponding DUS for the language, email the Center for Language Study for assistance. After completing the course, you may need to take a placement exam or other assessment. You must then ask the DUS or CLS to contact your residential college dean to confirm which language level you have fulfilled.

Humanities (Hu) and Social Sciences (So)
Before taking your course, review Hu-outside course and So-outside course guidelines on whether your course(s) might be applicable toward your Hu or So requirements. Keep course syllabi and other materials until the course is evaluated. Once the Study Abroad office or your dean confirms that your transcript has been received, ask for a copy of that transcript. Then email Dean George Levesque (george.levesque@yale.edu), **with your college dean's office cc'd**, to ask whether your work will earn credit towards your distributional requirements. Include an electronic copy of the transcript and any other materials (syllabi, graded work, etc.) he needs to evaluate your course(s). Dean Levesque, at your request, will then inform your residential college dean which credit(s) are applicable to your distributional requirements.

Sciences (Sc) and Quantitative Reasoning (QR)
Before taking your course, review Sc-outside course and QR-outside course guidelines to determine whether your course(s) might be applicable toward distributional requirements. Keep course syllabi and other materials until the course is evaluated. Once the Study Abroad office or your dean confirms that your transcript has been received, ask for a copy of that transcript. Then email Dean Sandy Chang (s.chang@yale.edu), **with your college dean's office cc'd**, to ask whether your work will earn credit towards your distributional requirements. Include an electronic copy of the transcript and any other materials (syllabi, graded work, etc.) he needs to evaluate your course(s). Dean Chang, at your request, will then inform your residential college dean which credit(s) are applicable to your distributional requirements.

Writing (WR)
Look for the terms "writing" or "composition" in the course title: the WR authorizer can often determine that applicability of a course toward the WR requirement based on the original course description, and so it is advisable to review WR-outside course guidelines before taking the course. **Note that creative writing courses are ineligible.** Keep course syllabi and other materials until the course is evaluated. Once the Study Abroad office or your dean confirms that your transcript has been received, ask for a copy of that transcript. Then email Dean Alfie Guy (alfred.guy@yale.edu), **with your college dean's office cc'd**, to ask whether your work will earn credit towards your distributional requirements. Include an electronic copy of the transcript and any other materials (syllabi, graded work, etc.) he needs to evaluate your course(s). Dean Guy, at your request, will then inform your residential college dean which credit(s) are applicable to your distributional requirements.