

K. SPECIAL ARRANGEMENTS

YEAR OR TERM ABROAD

In recognition of the value of international study, Yale College encourages students to spend an academic year or a term studying on an approved program abroad. In order to participate in a Year or Term Abroad, students must have secured both approval from the Yale College Committee on the Year or Term Abroad and admission from an accredited study-abroad program. Students on disciplinary probation and leave of absence are not eligible to participate in a Year or Term Abroad.

Students in any major may apply. A term abroad may be taken only during the second term of the sophomore year or either the first or second term of the junior year; students may combine any two of these three terms for a year abroad. Students are limited to a total of two terms abroad for Yale graduation credit transfer and financial aid transfer.

Students must be in academic good standing as second-term sophomore or junior at the start of an approved year or term abroad and be able to return to enrollment at Yale in academic good standing. See section D, Promotion and Good Standing, “Requirements for Academic Good Standing.” Students must have at least a B average at the time of their application. Applicants with a cumulative GPA below 3.0 are asked to submit an additional short essay that addresses their academic performance at Yale and outlines specific strategies for maintaining academic good standing abroad. The transcript should demonstrate progress towards raising the GPA in the semesters before the intended year or term abroad. Applicants should ensure that they also meet the GPA requirement of their intended study abroad program(s).

Students seeking to study abroad in a country where the primary language is French, German, Italian, Spanish, Portuguese, or Russian are generally expected to take all of their courses in the language of the host country and should have completed the relevant intermediate-level foreign language course (typically a course numbered 140 with an L4 designation) or have demonstrated the equivalent proficiency by examination. Students seeking to study abroad in a country where the primary language is Chinese, Japanese, or Korean should have completed, at minimum, the relevant beginning-level foreign language course (typically a course numbered 120 with an L2 designation) or have demonstrated the equivalent proficiency by examination. Students seeking to study abroad in any other country where the primary language is not English are generally expected to take at least one course studying the language of the host country. Applicants may petition the committee for an exception to language eligibility requirements if the program’s theme and core courses align with their major.

The Application for Credit for a Year or Term Abroad is available on the Study Abroad website of the Center for International and Professional Experience. A complete application includes all of the following: the application for credit, including a statement concerning the proposed course of study; a recommendation form from the student’s director(s) of undergraduate studies; and a recommendation form from the student’s residential college dean. Students on Yale financial aid must also submit a Year Abroad Budget for Financial Aid application to Student Financial Services. Approval from the Yale College Committee on the Year or Term Abroad is contingent upon the student’s acceptance into a program or university abroad and the Yale Travel Policy. Students must complete additional pre-departure requirements before departure.

The Application for Credit to study abroad in the spring term of the academic year 2020–2021 is due on October 15, 2020. Applications for study in the fall term of the academic year 2021–2022 or for the full academic year 2021–2022 are due on April 15, 2021.

Applications for programs or universities abroad are available directly from the sponsoring institutions. Information about specific programs and contact information for past Yale participants are available on the Study Abroad website. Note that application deadlines differ from program to program and usually also differ from the Yale College committee’s deadline. Students are responsible for meeting the deadlines set by the programs they seek to attend, whether those deadlines fall before or after the Yale College committee’s deadline.

When selecting programs abroad in which to enroll, students should be aware that such programs vary in quality, and some may not be approved for a Year or Term Abroad. At a minimum, approved programs must involve full-time work at the university level and must be undertaken during the regular academic year at an institution outside the United States. Students should note that programs in the Southern Hemisphere are subject to a different academic calendar, one which extends into the months of June, July, and August. With this exception, summer terms do not qualify as part of a Year or Term Abroad.

Students should choose from the list of designated programs available on the Study Abroad website. Students applying to enroll in programs not on the designated list must meet with a study abroad adviser to discuss the program and submit a petition by the stated deadlines. The Yale College Committee on the Year or Term Abroad evaluates programs primarily on the quality and structure of their academic offerings. Study abroad advisers are available in the Center for International and Professional Experience to assist students in selecting an appropriate program.

1. **Course credit from a Year or Term Abroad** Students on a year abroad who complete a full program of study for the equivalent of two terms of enrollment at Yale may earn up to nine course credits. Students on a term abroad who complete a full program of study for the equivalent of one term of enrollment at Yale may earn up to four course credits (5 credits for Cambridge or Oxford). What the

committee considers a full program of study varies from program to program due to differences in academic credit systems. Students should consult with the Study Abroad office to ensure that they are enrolled in a full program abroad.

Usually, if the student has consulted with the director of undergraduate studies and a Study Abroad adviser before going abroad, the award of credit upon return from a Year or Term Abroad is routine.

2. **Other course credit from outside Yale** Enrollment in the Year or Term Abroad program is the only arrangement by which students may apply more than two outside credits toward the thirty-six course credits required for the bachelor's degree.* Students receiving credit for a year abroad may not apply any other credits from outside Yale toward the 36-course-credit requirement. Students receiving credit for a term abroad may apply up to two other course credits from outside Yale toward the 36-course-credit requirement.

Because the maximum number of outside credits allowed is nine, students who have previously transferred one or two outside credits are normally eligible only for one term abroad. Students who wish to take a year abroad, but who are ineligible by virtue of having already transferred one or two outside credits may, with the exception noted below†, request that the University Registrar remove such credit from the transcript by petitioning the Committee on Honors and Academic Standing through their dean's office. If that petition is approved, the Registrar will remove the relevant outside course credit, but the course title will remain on the transcript. Accordingly, this course work may also continue to be applied towards major and distributional requirements.

3. **Evidence of course work** The approved study abroad program or university must submit to the Study Abroad office such evidence of their achievement as transcripts or other official academic records.
4. **Grades** No credit will be awarded for a course in which the grade earned was lower than a C or its equivalent in other grading scales. Nor will credit be awarded for a course taken on a Pass/Fail option, if the student had the choice of taking the course for a letter grade.
5. **Distributional requirements and major requirements** In addition to applying credits earned on a year or term abroad toward the 36-course-credit requirement, students may, with appropriate permissions, apply these course credits toward fulfillment of distributional requirements and some of the requirements of their major programs. Instructions on applying such credit toward the distributional requirements are available on the Fulfilling Requirements While Away page; petitions for credit toward major requirements should be directed to the relevant director of undergraduate studies. Students interested in fulfilling requirements through study abroad course work should be prepared to provide on their return to Yale copies of all course work and syllabi.
6. **Academic regulations** Because a year or term abroad counts as the equivalent of one or two terms of enrollment in Yale College, the academic regulations of Yale College pertain to enrollment abroad. Students must earn a sufficient number of credits abroad to remain in academic good standing. Failure to do so will result in academic warning or dismissal for academic reasons. See section I, Academic Penalties and Restrictions. Withdrawal from an approved program abroad has the same consequences as withdrawal from Yale College.
7. **Canceling a Year or Term Abroad** Students who have received permission to study abroad but later decide not to do so must notify Yale Study Abroad and their residential college dean in writing of their change of plans, and then either enroll as usual in Yale College or apply for a leave of absence before the deadline. See section J, Leave of Absence, Withdrawal, and Reinstatement. Students should also notify the Study Abroad office. In some cases, such students will have to withdraw from Yale College if the deadline for requesting a leave has passed, or if they have already taken two terms of leave, or if the deadline for enrolling in courses in Yale College has passed. Under no circumstances can a Year or Term Abroad be converted retroactively to a leave of absence. Similarly, a leave of absence cannot be converted retroactively to a Year or Term Abroad.
8. **Enrollment in Yale College after a Year or Term Abroad** After returning from a Year or Term Abroad, students must enroll in Yale College for at least two terms. Students who have accelerated should speak with their residential college dean about the possible need to decelerate. See section Q, Acceleration Policies.
9. **Financial aid** Students who have been approved by the committee to study abroad and who receive financial aid from Yale are eligible for aid while abroad. Information about financial aid support can be found on the Student Financial Services website.

* Study during the spring term at the Paul Mellon Centre for Studies in British Art in London (Yale in London) is equivalent to enrollment in Yale College and is not considered a Term Abroad. Application to the Yale in London program should be made directly to that office at the Yale Center for British Art. For details, see the British Studies program description.

† Students on promotion hold who employ outside course credits to repair a credit deficiency cannot subsequently have those credits removed from their transcript for any reason and are thus ineligible to take a year abroad.

COMPLETION OF DEGREE REQUIREMENTS AT THE END OF A FALL TERM

Students who at the end of a fall term complete the requirements for graduation may be of three kinds: (1) those who complete such requirements in eight terms of regular enrollment; (2) those who have accumulated thirty-six course credits or more, all earned at Yale, in fewer than eight terms of regular enrollment; and (3) students admitted by transfer to Yale College and students whose admission to Yale College was deferred until a spring term. Note that acceleration credits may not yield a completion of degree requirements at the end of a fall term; see section Q, Acceleration Policies. The following rules apply to students of these three kinds.

1. **Notification by the student** By the day on which the student's course schedule is due in the final term of enrollment, the student must notify the Committee on Honors and Academic Standing through the residential college dean that the fall term will be the student's last term of enrollment. Forms on which to make such notification are available in the offices of the college deans. Notification

must include written certification from the student's director of undergraduate studies that the student will have completed all the requirements of the major program by the end of the fall term, and from the student's residential college dean that the student will have fulfilled the distributional requirements by that time. Failure to observe the deadline will result in the students being charged a fine of \$100.

2. **Award of degrees and diplomas** Students who complete degree requirements at the end of a fall term are awarded their degrees and their diplomas at Commencement at the conclusion of the spring term of that academic year and are considered to be members of the class that graduates at that Commencement. General Honors and Distinction in the Major are also awarded at that time. If a student who completes degree requirements at the end of a fall term wishes to participate in the Commencement exercises held in the previous academic year, however, the student may do so with the permission of the residential college head and dean. Such might be the case, for example, for students who because of a leave of absence did not qualify for graduation with the class in Yale College with which they entered as a first year. Such a student would not receive the degree or diploma until the May of the academic year in which degree requirements were completed.
3. **Health coverage** A student whose last term of enrollment is a fall term is eligible, upon application and payment of a fee, for continued coverage by Yale Health during the subsequent spring term, just as if the student were on leave of absence for that term. Such coverage extends to August 31. See section J, Leave of Absence, Withdrawal, and Reinstatement, "Leave of Absence."

TWO MAJORS

A student must petition the Committee on Honors and Academic Standing for permission to complete the requirements of two major programs. The Petition to Complete the Requirements of Two Majors is available on the University Registrar's Forms & Petitions site. A student contemplating the completion of two majors should bear in mind that doing so will almost invariably limit the opportunities for a wider distribution of studies over different subjects.

Each major must be completed independently of the other, with no more than two term courses overlapping. Prerequisites in either major are not considered to be overlapping courses. Other than such prerequisites, all courses taken in a major—including those taken in excess of the minimum requirements of the major—are counted in the consideration of overlapping courses unless such courses are in excess of the minimum requirements for both majors. Overlapping courses may not include the senior essay or senior project, unless the essay or project is unusually substantial and represents at least the equivalent of the minimum essay or project requirement of the one major in addition to the minimum essay or project requirement of the other major. If a single senior essay or project is approved for the two majors, no additional overlap in course credits is permitted.

It is not possible to offer as two majors a combined major with one of its component majors. For example, a major in Economics and Mathematics cannot be joined with a second major in either Economics or Mathematics. Similarly, a student completing a major that permits the inclusion of a concentration of courses from another major or program cannot also major in that second major or program. For example, a major in Sociology with Psychology cannot have a second major in Psychology. A Special Divisional Major may not be offered as one of two majors.

A petition for two majors should show clearly how the requirements for each of the two programs will be met, and petitioners should consult the appropriate directors of undergraduate studies. The completion of two majors does not result in the award of two degrees; a student who completes a major that leads to the award of the B.A. degree and another major that leads to the award of the B.S. degree may choose the degree to be conferred. A petition to complete the requirements of two majors should be made only after the student's plans are definite, but no later than the due date for course schedules in the student's final term of enrollment. Petitions submitted after this deadline will be accepted only by exceptional action of the Committee on Honors and Academic Standing and will be fined \$50.

A student may not petition for permission to complete the requirements of more than two major programs.

DOUBLE CREDIT FOR A SINGLE-CREDIT COURSE

Two course credits for a course in Yale College normally carrying one course credit may be awarded to a student under the following conditions:

1. **Deadline** Permission must be requested by midterm, as published in the Yale College Calendar with Pertinent Deadlines.
2. **Petition and approvals** The student's petition must be approved by the instructor of the course, the director of undergraduate studies in the instructor's department, and the Committee on Honors and Academic Standing. The petition should include a detailed syllabus and an explanation of how the student's proposed work represents at least twice the normal expectations of the course.
3. **Distributional requirements** When a petition for double credit is approved for a course that fulfills a distributional requirement, the additional credit may not be applied toward the distributional requirement, although it may be applied toward the 36-course-credit requirement for graduation.
4. **Multiple courses** A student may make use of this arrangement rarely, and no more than once or twice.

SPECIAL TERM COURSES

With the approval of the Yale College Committee on Honors and Academic Standing, a student may arrange with a member of the faculty to take a Special Term Course, or individual tutorial, for credit toward the bachelor's degree, provided that certain requirements are met.

First, the material of the proposed course must be appropriate to the qualifications of the student and it must be otherwise unavailable in the Yale University curriculum. If the subject can be pursued through independent study in an existing tutorial course in a department (e.g., AMST 471 or CGSC 473), the student must apply for enrollment in that course through the director of undergraduate studies. Second, the instructor of the proposed special course must hold a teaching appointment in the University. Third, the student must describe in detail the nature of the proposed course work and submit a syllabus.

Requests for Special Term Courses should be made to the Committee on Honors and Academic Standing, 25 SSS, on forms available from the residential college deans. The application form must be completed by the student and then approved and signed by the proposed instructor and the director of undergraduate studies of the instructor's department. A request for a Special Term Course should be made during the term immediately preceding the term during which the course is actually to be taken. An application will not be accepted by the committee after the second week of the term for which a course is proposed. It is expected that Special Term Courses will be taken for a letter grade. A student may not apply credit earned in a Special Term Course toward satisfaction of any of the distributional requirements.

LIMIT ON RESIDENTIAL COLLEGE SEMINARS

The number of residential college seminars is limited and the demand for them is great. A student may therefore take no more than four residential college seminars, and no more than two in a single term. Permission to exceed these limits must be secured in advance from the Yale College Committee on Honors and Academic Standing; such permission will be given only if the student can demonstrate that the integrity or coherence of the student's academic objectives would suffer without it.

COURSES IN THE YALE GRADUATE AND PROFESSIONAL SCHOOLS

When a course is open to undergraduate as well as either graduate or professional school students, a Yale College student may enroll under either number, but courses in the graduate and professional schools are not available on the Yale College Credit/D/Fail option; see section B, Grades, "Credit/D/Fail Option."

A student may request to elect a graduate or professional school course, other than those designated independent study, by entering the course on the Course Schedule Selection Form. Students who wish to elect a professional school course must also complete an additional form downloaded from the University Registrar's Office website. This latter form must be completed by the student, signed by the course instructor, and attached to a copy of the syllabus, and must also be signed by the appropriate agent of the dean or the registrar of the school in which the course is offered.

Requests should be made as early as possible in the term in which enrollment is sought and not later than three weeks after the first day of Yale College classes of the term. In recognition of the need to have a student's schedule of courses finalized promptly, forms that are submitted after this date or that are incomplete will normally not be approved. Exceptions require action of the Committee on Honors and Academic Standing, in response to a petition from the student, and will be subject to a fine of at least \$50, with increases of \$5 daily according to lateness.

Note that systems for the award of course credit in the professional schools differ and that not all courses in these schools yield a full course credit in Yale College. Once all materials for a request to elect a professional school course are received by the Office of the University Registrar, a review will be made and the student will be informed as to whether the course will earn Yale College course credit and, if so, how much. Courses that earn no Yale College credit will normally not be entered on the Yale College transcript.

Note also that Yale College students are not permitted to enroll in independent study courses in the Graduate School of Arts and Sciences or in any of the professional schools of the University, unless already accepted into the program for the simultaneous award of the bachelor's and master's degrees.

A student may offer toward the 36-course-credit requirement for the bachelor's degree as many as four course credits earned in professional schools of the University. Courses taken in the Graduate School of Arts and Sciences are not included in this four-credit restriction.

Courses in performance in the School of Music may be taken only after completion of MUSI 363, Performance: Fourth Term, or MUSI 463, Advanced Performance: Fourth Term, in the Department of Music. Performance courses in the School of Music may not be counted toward the 36-course-credit requirement for the bachelor's degree. Such courses will be included on the student's transcript, but must be offered in excess of the thirty-six credits required for graduation. For further information, see under Music. Nonperformance courses in the School of Music may be taken for credit without previous completion of MUSI 363 or 463; such courses are also included in the limit of four credits that may be earned in professional schools of the University.

The deadlines and regulations of Yale College are binding on all students, including candidates for the simultaneous award of the bachelor's and master's degrees, in regard to courses in which they are enrolled in the Graduate School of Arts and Sciences and the professional schools of the University. These include the deadlines and regulations pertaining to withdrawal from courses, late or postponed work, and work incomplete at the end of term. An exception in deadline may be made in a course offered in a professional school of the University in which the academic calendar differs from that of Yale College. A request for such an exception must be grounded in compelling academic reasons, and must be made in writing by the instructor of the course to the student's residential college dean in advance of the deadline in question. Instructors of courses in the Graduate School and in the professional schools of the

University are expected to use the Yale College grading system when they report grades for undergraduates who have completed their courses.

SIMULTANEOUS AWARD OF THE BACHELOR'S AND MASTER'S DEGREES

Students of distinguished ability in a limited number of departments may undertake graduate work that will qualify them for the simultaneous award of the bachelor's and master's degrees at the end of their senior year. The simultaneous degree can be conferred only in a single department or program and only in departments or programs that confer both degrees. For example, a student may not complete a bachelor's degree in Economics and a master's degree in Political Science, nor may a student combine a bachelor's degree in a multi-departmental major (e.g., Ethics, Politics, and Economics) with a master's degree in one of its constituent departments. A student pursuing a simultaneous degree may, however, complete two separate undergraduate majors as long as one of the undergraduate majors is in the same department as the master's degree. Currently, the following departments offer the simultaneous degree option: American Studies; Chemistry; Classics; Computer Science; East Asian Studies; Earth and Planetary Sciences; History; Italian; Linguistics; Mathematics; Molecular Biophysics and Biochemistry; Molecular, Cellular, and Developmental Biology; Music; Political Science; and Statistics and Data Science. For more information about this program, contact the Director of Academic and Educational Affairs, Joel Silverman (joel.silverman@yale.edu).

1. **Eligibility** Applicants cannot be considered for admission unless by the end of their fifth term of enrollment they have achieved at least two-thirds A or A- grades in all of their course credits, as well as in all of the course credits directly relating to their major. Some participating departments have additional eligibility requirements, and students should consult the relevant director of undergraduate studies for this information. Because the Eli Whitney Students program is for enrollment for the degree of Bachelor of Arts (B.A.) or Bachelor of Science (B.S.) only, students in that program are ineligible for the simultaneous award of the bachelor's and master's degrees.

Prior to admission to the program, students enrolling in a course that carries both an undergraduate and a graduate number should do so under the graduate number if they wish to apply that course toward the graduate school requirements.

2. **Application** Students must apply to their department for admission to the program through their director of undergraduate studies no later than the last day of classes in their fifth term of enrollment in Yale College. The proposal should provide evidence of eligibility, reasons for pursuing the simultaneous degree, and plans for completing the program requirements. If the department acts favorably on the student's application, it is forwarded with the formal approval of the director of undergraduate studies and of the director of graduate studies to the Director of Academic and Educational Affairs (joel.silverman@yale.edu) in the Yale College Dean's Office, where a joint committee of Yale College and the Graduate School acts upon the department's nomination and notifies the student of acceptance into the program.
3. **Program requirements** Specific requirements for the award of degrees will be determined by each department. Normally a student is expected to complete the requirements of the undergraduate major in addition to eight or more courses in the Graduate School. For all students in the program, graduate work must not be entirely concentrated in the final two terms, and students in the program must take at least six term courses outside the major during their last four terms at Yale, and must take at least two of those six courses during their last two terms.

Students may not enroll in Yale College for more than eight terms in order to qualify for the simultaneous award of both degrees. It is possible to earn both degrees in fewer than eight terms, but not by the use of acceleration credits. Upon acceptance into the program, a student who has accelerated by the use of acceleration credits will automatically be decelerated, and may not, so long as the student remains in the simultaneous degree program, subsequently employ the credits to accelerate.

4. **Requirements for the master's degree** To qualify for the master's degree, students must complete eight term course credits in the Graduate School with grades of A in at least two term courses (or in one year course) and with a B average in the remaining ones. Students in those departments with a language requirement for the Ph.D. degree will be required to demonstrate proficiency in one of the specified languages.
5. **Approval of course schedules** Following notification that they have been accepted into the Program for the Simultaneous Award of the Bachelor's and Master's Degrees, students must have their course schedules approved each term both by the director of undergraduate studies and by the director of graduate studies.
6. **Independent Study** Students who have been admitted into the program may enroll in independent study courses in the graduate or professional school if the Director of Graduate Studies verifies that such courses are applicable to the degree requirements for the master's degree.

COMBINED BACHELOR'S AND MASTER'S DEGREE PROGRAMS IN THE PROFESSIONAL SCHOOLS

Well-qualified students may be able to structure their undergraduate programs so as to become eligible for a master's degree in Public Health, Forestry & Environmental Studies, or Music after one additional year of graduate study at Yale. For more information see the respective program descriptions in Subjects of Instruction.

COURSES IN YALE SUMMER SESSION

There is no limit on the number of on-campus courses in the Yale Summer Session that a Yale College student may offer toward the requirements for the bachelor's degree; however, only four online courses may be applied towards a Yale degree. A maximum of two

online courses may be taken per summer by Yale College students. Furthermore, any Yale Summer Session courses selected as Credit/D/Fail will count towards the four-course-credit limit on Credit/D/Fail courses for the bachelor's degree.

Attendance at Yale Summer Session does not constitute a term of enrollment in Yale College. Thus a student accelerating by one term by use of acceleration credits may not offer attendance at Yale Summer Session as one of the required seven terms of enrollment in Yale College.

A student accelerating by the early accumulation of thirty-six course credits all earned at Yale may count credits earned for a grade in Yale Summer Session toward such acceleration. Work completed under the Credit/D/Fail option cannot yield acceleration credit. See section Q, Acceleration Policies, "Acceleration by the Early Accumulation of Thirty-Six Course Credits All Earned at Yale."

Courses successfully completed in Yale Summer Session may be counted toward the requirements of the student's major program. Courses taken for a grade may also be counted toward fulfilling distributional requirements. Courses taken on a Credit/D/Fail basis may not be counted toward fulfilling distributional requirements for the junior year nor toward satisfaction of the distributional requirements for the bachelor's degree. There are no auditing privileges in Yale Summer Session.

All courses completed in Yale Summer Session will be entered on the Yale College record and those taken for a grade will be included in the calculation of the student's eligibility for General Honors and Distinction in the Major. Marks of CR are included in the calculations for some prizes, for Distinction in the Major, and for election to Phi Beta Kappa as non-A grades, but marks of CR are not included in the calculation for General Honors. For further information about Summer Session courses and transcripts, refer to the Yale Summer Session website.

YALE IN LONDON SUMMER PROGRAM

Courses in the summer program at the Paul Mellon Centre for Studies in British Art in London carry full Yale course credit, but enrollment in the Yale in London summer program does not constitute a term of enrollment in Yale College. (Attendance at the Yale College program at the Paul Mellon Centre in London during a spring term does count as a regular term of enrollment.) Thus a student accelerating by one term by use of acceleration credits may not offer attendance at the summer program at the Paul Mellon Centre in London as one of the required seven terms of enrollment in Yale College.

A student accelerating by the early accumulation of thirty-six course credits all earned at Yale may count credits earned in the summer program at the Paul Mellon Centre in London toward such acceleration. See section Q, Acceleration Policies, "Acceleration by the Early Accumulation of Thirty-Six Course Credits All Earned at Yale."

FIELDS & DIRECTED INDEPENDENT LANGUAGE STUDY

Through the Center for Language Study, students may apply to two special language programs: (1) Directed Independent Language Study (DILS), to study a language not taught in a department at Yale; and (2) the Fields program, for discipline-specific language study at advanced levels (in a language other than English). For both programs, the selection process is competitive; students submit an application to the committee, which considers the strength of the applicant's academic or professional reasons for their proposed course of study. Students are expected to be self-motivated and to spend significant time on their DILS or Fields study. During the program, students meet with an educated native speaker—a language partner—for two hours per week of conversation, while also studying the language on their own. In consultation with their language partner and the program manager, students devise their own plan of study and locate study materials, including conventional textbooks and web-based language materials. Students are tested at the end of their program using a nationally recognized oral proficiency examination. In Fields, students are also tested at entrance to confirm advanced proficiency. Both programs are open to undergraduates, graduate students, and professional school students. Language study through DILS and Fields is not eligible for course credit, does not satisfy the Yale College language requirement, does not appear on transcripts, and cannot be applied towards the Advanced Language Certificate. Interested students should apply at cls.yale.edu/dils and cls.yale.edu/fields.

AUDITING

Auditors are not permitted in courses taught in Yale College except for persons in one of the categories described below.

Category 1. Students enrolled full time in Yale College or in one of the graduate or professional schools of the University. In this case, students should contact the instructor directly for permission; with approval of the instructor, no form or additional permission is needed.

Category 2. Current members of the Yale faculty and emeritus faculty. In this case, the permission of the instructor is the only requirement; no form or additional permission is needed.

Category 3. Spouses of full-time Yale faculty members, or of emeritus faculty, or of students enrolled full time in the University. In these cases, the permission of both the instructor and the Director of Academic and Educational Affairs (joel.silverman@yale.edu) is required.

Category 4. Employees of the University and their spouses, in accordance with applicable personnel policies. In these cases, the permission of the instructor, the employee's supervisor, and the Director of Academic and Educational Affairs (joel.silverman@yale.edu) is required.

Category 5. Spouses of postdoctoral associates and fellows. In these cases, permission of both the instructor and the Director of Academic and Educational Affairs (joel.silverman@yale.edu) is required.

Those in Categories 1 and 2 should contact the instructor of the course directly; those in Categories 3, 4, and 5 must complete an auditing form, available at the Yale Affiliate Auditing Program website.

No other persons are permitted to audit courses in Yale College, except for alumni eligible for the Alumni Auditing program. The Alumni Auditing program is administered separately from the general auditing program, and different rules may apply. Information is available at the Yale Alumni Auditing Program website.

Persons auditing courses with limited laboratory or computer facilities must secure the explicit permission of the instructor to do so, and should understand that regularly enrolled students must at all times have priority in using such facilities. Computer or language laboratory facilities should be employed by auditors only during times when they are not in heavy demand, and in certain courses charges for computer use may be necessary. General access to the campus computing network may not be available to auditors.

It is the usual expectation that an auditor does not take tests or examinations or write papers for a course for evaluation by the instructor. Occasionally, however, an auditor may wish to do such work and may request the instructor to evaluate it. If the instructor wishes to cooperate with the auditor in this way, the instructor does so on a voluntary basis and not as an obligation.

The University Registrar's Office does not keep a record of courses audited. It is not possible, therefore, for a student's transcript to show that a course has been audited, or for a transcript to be issued that records the auditing of a course.

Persons interested in auditing a course should contact the Yale College Dean's Office, 1 Prospect Street, Academic Affairs suite (lower level).