COURSE PROPOSAL WORKFLOW

- **Instructor or administrator:** submits course proposal
- **GSAS Bulletin:** the bulletin editor, Steve Aitken reviews the course description and cross-listings
- **URO Review:** the University Registrar's Office reviews the course proposal for functional accuracy
- **Banner:** once moved to this queue, the course proposal will bridge to the Banner data system overnight and should be available for offering in WEN the next day