COMPARING WAITLISTS & INSTRUCTOR PERMISSION

INSTRUCTOR PERMISSION

- Can be added or removed at any time during the registration or add/drop periods.
- Students are prompted to complete an instructor permission request when they attempt to register for the course.
- Instructors select specific students from the instructor permission queue to grant permission to enroll.
- Granting permission to enroll will override all course restrictions (e.g. enrollment max).
- Permission must be granted by the instructor in the registration system.
- Recommend reviewing all pending instructor permission requests on a rolling basis, and no later than 2 days before [registration too?]add/drop ends.

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WAITLISTS

- Can be added at any time during the registration period, but should remain on the course until the registration period closes. Waitlists are removed during add/drop period.
- First come, first serve & automated; you cannot select specific students from the waitlist.
- Students have 24 hours to enroll once they are notified that a seat is available. If they miss the 24 hour window, the seat goes to the next person on the waitlist.
- Set a minimal and realistic number for the waitlist. Even if students are in the 100th position on a waitlist, they will wait until the last minute to make schedule changes in hopes of a seat becoming available.