

UNDERSTANDING CURRICULUM YEARS FOR DEGREE AUDIT

Degree Audit is scribed to represent the requirements of the major/program/certificate as they appear in the various school bulletins, such as Yale College Programs of Study and the Graduate School of Arts and Sciences Programs and Policies. Changes to Degree Audit may not be made until the bulletins are updated, and that only happens on an annual basis in the spring and summer months.

DUSs and DGSs do have discretion to make exceptions for individual students, but these must be applied as exceptions in Degree Audit, not as changes to the published curriculum.

- A student's curriculum year is determined by the catalog year under which they declared their major.
- If your department updates its curriculum in the bulletin, those changes apply only to the catalog year in which they are published and subsequent years.
 - For example, if you updated your curriculum in a 2025–26 bulletin, these changes will not retroactively apply to students who declared their major before Fall 2025.

How to Update a Student to the Newest Curriculum

1. Students must request that the Student Data team (Scott Runner (scott.runner@yale.edu) and Lauren Perrino (lauren.perrino@yale.edu)) update their curriculum year record in the student information system (Banner).

OR

2. A student may re-declare their major in Yale Hub, which automatically updates their curriculum year and updates their Degree Audit to track the new curriculum changes. HOWEVER, if a student's curriculum year is updated, any existing Degree Audit exceptions will fall off and will need to be resubmitted.